

TAOS HEALTH SYSTEMS, INC.
ANNUAL BOARD OF DIRECTORS VIRTUAL MEETING MINUTES
September 26, 2022
2:00 p.m.

Present: Trinidad de Jesus Arguello, Lucille Gallegos, Xahra Gilbert, Carl Gilmore, Cipry Jaramillo, MD, Christina Martinez, Don Mooney, Paul Sands, Menice Santistevan, Peter Selzer, MD, Lynn Skall and Chris Stagg

Members Absent:

Administration: James Kiser, Connie Prewitt, Brittany Lamendola, Cynthia Lewis, Sue Romansky, Renee Laughlin, Dayna Duran

Guests: Eric Jones, QHR, AVP, Lauren Bline, Andrew Bargsten, Spencer Sabourin, QHR

- I. **Call to Order** - Holy Cross Hospital, a division of the Taos Health Systems, Inc., Board of Directors meeting was called to order at 2:04 p.m., Wednesday, September 26, 2022, by Lucille Gallegos, Vice-Chair. Attendance was recorded and a quorum was present.
- II. **Approval of Agenda** - The agenda was presented for review and approval. Following review and discussion, a motion was made and seconded to approve the agenda as presented. All were in favor and the motion carried.
- III. **Public Comments** – There were no public comments presented.
- IV. **Declaration of Conflicts of Interest** - There were no conflicts of interest reported.
- V. **Approval of the August 31, 2022 Taos Health Systems (THS) Board Minutes** - Following review and discussion, a motion was made and seconded to approve the August 31, 2022 THS Board Minutes as amended. All were in favor and the motion carried.
- VI. **Lifewings Quality & Safety Council Report** – Brittany Lamendola, VP of Quality reported on the following:

- Lifewings Quality & Safety Council Report – September 2022 – August S & Q Card

Quality Report

- Overall hospital rating score increased to 88.20%.
- Left without being seen in ER increased slightly to 2.50%.
- Inpatient Readmission Rate increased to 6.42%.
- Patient Satisfaction: Communication w/Doctors increased to 80.80%.
- Patient Satisfaction: Communication w/Nurses stayed increased to 71.40%.
- Patient Satisfaction: Instructions for Care at Home increased to 92.30%.
- Survey return numbers:
 - Outpatient – 209
 - Inpatient – 24
 - ER – 52
 - Ambulatory Surgery – 42

Brittany also presented the transfer data for Calendar year 2022. She reported that we are seeing far more air transfers. Our local ambulance numbers are very low.

Following review and discussion, motion was made and seconded to accept the Lifewings Quality & Safety Council Report as presented. All were in favor and the motion carried.

VII. **Finance Report** – Connie Prewitt, Interim CFO

- August 2022 Financial Statements – Connie Prewitt, Interim CFO, presented the August 2022 financials for review and acceptance. (Refer to CFO's Narrative Report).

Following review and discussion, a motion was made and seconded to accept the August 2022 financials as presented. All were in favor and the motion carried.

- Approval of Financial Institution Resolution – Connie presented the Financial Resolution adding new signatories and removing all signatories who are no longer employees of Holy Cross Hospital/Taos Health Systems/Taos Professional Services for review and approval. Following review and discussion, a motion was made and seconded to approve the financial resolution as presented by Administration. All were in favor and the motion carried.

VIII. **CEO Report** – James Kiser reported on the following:

1. Partnership Update - We may be able to continue staying independent and is very optimistic in the path going forward.
2. IT Update – James mentioned that in time, the hospital will need to be in one system. He reported that he had made a change in the IT Department. Renee Laughlin, VP of Risk Management and Compliance will be filling in in the interim.
3. County Work Session – James has met with the County Manager and the Town Manager with the help of Christina Martinez. He thinks he can bring all of the players together in a work session to improve communications and relationships.
4. Recruitment – James commended Sue in the great job she has done with recruitment at our clinics. James reported that we need to provide our staff with more education and training and involve them in our decision-making. We have to value our people. Lucille Gallegos mentioned that our community physicians need to assist in promoting our hospital.
5. Auxiliary Update - James mentioned that he is very impressed with the large number of volunteers we have at HCH. He stated that HCH has some great volunteers who are very active and engaged and caring about their community.
6. Staffing – James mentioned he does not know if we are adequately staffed. We have productivity reports showing that we are and we have to watch out for FTE creep. James stated that we will be adding some staff to outgrow where we should be and will then figure it out.

IX. **QHR Report – Eric Jones, QHR AVP** – Eric reported on the following:

- A. Eric highlighted on the different resources and tools that QHR brings to the table along with the support that QHR provided to HCH. Their main focus is to help the hospital control their costs. He related that the three top areas of expense within our organization are labor costs, supply costs and contract/purchase services. Eric reviewed the QHR Vantage Workforce Productivity Tool that HCH's Senior Leadership Team uses to keep track of these areas. He also reviewed the Supply Chain savings HCH receives through the Strategic Service Partner Program with QHR.

- B. Eric provided an update on the Operations Support.

Finance – Dave Balsafiore will perform its annual review of the Medicare Cost Report in advance of auditor/preparation filing.

Facilities – Received updates to the Master Facilities' Planning document that include recommendations and options for expansion of the hospital and establishment of a space for the Behavioral Health Unit.

- C. The QHR Team (Lauren, Spencer and Andrew) presented information relating to the Valify - Purchase Services Benchmarking Tool. Eric mentioned that QHR has purchased the license on

behalf of HCH. This tool will help their team get into the granular data of looking at purchased services across the spectrum – everything from contract nursing to air gases or anything that the hospital purchases that they can capture and run through this tool.

- D. Andrew introduced the Valify Tool. He mentioned that they often times they are working in the background and in different areas of hospitals. He reported that right now, they are investing heavily on data and technology. One of the areas they have invested in is in the purchase services. This tool provides a great transparency and insight and is at no cost to HCH.
- E. Eric reported on the upcoming Board Leadership Webinar: Trends Impacting Strategic Planning. The date for this webinar is October 11th at 12:00 CST. He encouraged the board to attend. Eric also reported on the Leadership 2023 Conference coming up on March 7th – 9th, 2023 in Arizona.

X. **Medical Staff Recommendations – Cipry Jaramillo, MD**

- Credentialing – A motion was made and seconded to accept the Medical Staff recommendations to the Board for privileges and memberships as listed below. All were in favor and the motion carried.

INITIAL APPOINTMENTS:

- **Bassat, Caral MD** – Appointment in the Pediatric and Adult Medicine Department.
- **Clayson, Matthew DPM** - Appointment in the Surgery and Anesthesia Department.

Radiology Partners Teleradiology:

- Lonsford, Chad MD
- Griggs, Moreko MD
- Teniola, Oluwadamila MD

REAPPOINTMENTS:

- **Jaramillo, Cipry MD** – Reappointment in the Pediatric and Adult Medicine Department. Dr. Jaramillo abstained from voting.
- **Johnson, Paul MD** – Reappointment in the Pediatric and Adult Medicine Department.
- **Chao, Stan MD** - Reappointment in the Surgery and Anesthesia Department.
- **O’Grady, Denise MD** - Reappointment in the Perinatal Department.
- **Kiesling, Carol MD** – Reappointment in the Perinatal and Pediatric and Adult Medicine Department.

XI. **Old Business** - No old business was presented.


XII. **New Business** - No new business was presented.

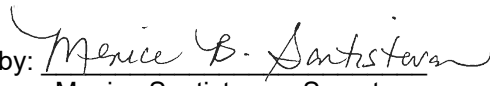
XIII. **Executive Session**

- a) A motion was made and seconded at 3:15 p.m. to enter into Executive Session to discuss the Medical Staff credentialing and privileging recommendations, legally protected matters, and personnel issues. All were in favor and the motion carried.
- b) A motion was made and seconded to reconvene into open session at 3:49 p.m. All were in favor and the motion carried.

Following review and discussion in Executive Session, a motion was made and seconded to approve the Board’s response letter regarding Dr. Dougherty to go to the press. All were in favor and motion carried.

XIV. **Adjournment** - There being no further business, a motion was made and seconded to adjourn the meeting at 3:50 p.m. All were in favor and motion carried.

Respectfully submitted by: 
Lenora Cisneros, Recorder

Approved by: 
Menice Santistevan, Secretary